STANDARD FORM NO. 64

Office Nemovandum • UNITED STATES GOVERNMENT

TO : Management Officer

DATE:

12 July 1950

FROM

Budget Officer

SUBJECT:

Increase of Unvouchered Positions in Special Support Staff

1. In the 1952 unvouchered budget estimates for the Office of the Chief, Special Support Staff, there is requested funds to establish three (3) positions in a to handle covert operational, subsidy, and proprietary contracts, and to serve as administrative office for coordination and administration of projects in the subsidy and proprietary category for the current year (1951) and the budget year (1952). The positions requested are as follows:

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Position

Covert Contracting Officer
Assistant Covert Contracting Officer
Clerk stenographer

No. Grade

GS-14

GS-12

GS-5

2. Your recommendation regarding the above will be greatly appreciated.

E. R. SAUNDERS

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SECRET

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